APPENDIX 1: West Ham Park business plan FY 2024-25

									CITY OF LONDON CORPORATIO CORPORATE PLAN OUTCOMES (2024-2029)					NATURAL ENV'T DIVISION STRATEGIC PRIORITIES (2024-2029)	WEST HAM PARK MANAGEMENT PLAN THEMES (2020-2025)	
			is de la company	daged Constitution of the	on the state of th	Side Store The S	s Enirol Conding to	The state of the s	2 delices	S. S	and some state of the state of	se la	and and a state of the state of	ind division of the state of th	St. Heister Consentation and English the St. Heister Consentation and an incommentation	design.
OUTPUT TOPIC	BRIEF DESCRIPTION Provide necessary support to ensure delivery by colleagues in City Surveyor's	PRIMARY LEAD	1 0/ 0	y	o/ Ji	/ e ^c	7 89	1 40	∕ co∕	/ bc	/ C)/	14	His IL	5/ Cb. 4	1	
Cyclical Work Programme	Department Department	City Surveyor's Department			х		х		Х	Χ	х х	х	х	х		
Reactive Repairs and Maintenance	Provide necessary support to ensure delivery by colleagues in City Surveyor's															
Programme	Department	City Surveyor's Department		Х	Х	Χ	Х			Х	Х	Х		Х		
	Implement West Ham Park actions as part of the Carbon Removals Project,															
Coult on Domesical Duniant	including building in resilience to natural habitats to protect against climate	Componentian Toom		х				х				х				
Carbon Removals Project	change, relaxed mowing, woodland creation, leaky dams, etc).	Conservation Team		Α				۸.				⊢^				
Natural Capital Audit	Explore possibilities for projects to increase natural capital and biodiversity net gain across West Ham Park based on recent Natural Capital Audit report	Conservation Team		х	х		х	х	х	Х	х		х			
Carbon Sequestration Project	Planting of hedgerow and trees in the south side of the park	Conservation Team		Х	^		_^	X	^	^	^	х	^			
Visitors	Ecological monitoring of visitor impact to West Ham Park	Conservation Team		X				Х				X				
Veteran tree conservation	Tree team to promote the VETCert qualification and provide training for Natural Environment staff to obtain VETCert qualification. This project is supported by the Ancient Tree Forum (ATF).	Conservation Team						x				х	х			
Student projects	Encourage and support student projects across West Ham Park	Conservation Team	Х	Х	Х			Х	Х			Х	Х			
	Review existing contracts for tree surveys and tree works to ensure best practice															
Tree management	and efficiency of operation	Conservation Team		Х		Х		X				Х				
450th	Deliver a comprehensive programme of events to celebrate the park's 150th	Development & Partnerships /		,,,	,		L,					۱.,				
150th anniversary	anniversary	Operation & Parks	Х	Х	Х	X	Х		Х	Х	Х	Х	Х	Х	-	
Concessions	Review provision of food and beverage offer in the park	Development & Partnerships / Operation & Parks	x		х	х	x				х		х			
Concessions	Work with colleagues to support development of the Income Generation Strategy	· ·	^		^	^	^				^		^			
	with respect to Natural Environment Division, North London Open Spaces and	Development & Partnerships														
Income Generation Strategy	West Ham Park	Team				х					х					
3,	Complete review of existing income streams and charging frameworks for North	Development & Partnerships													1	
Income stream review	London Open Spaces and West Ham Park	Team									х	Х	Х	Х		
Income generation / Business	Create a business development plan for North London Open Spaces and West	Development & Partnerships														
development	Ham Park	Team			Х	Х					Х	Х	Х	Х		
	Conceive and deliver a holistic events programme that meets visitor needs and is	Development & Partnerships														
Events	aligned with the Events Policy	Team	Х		Х		Х		X		х х		Х	Х		
E	Create a 'lookbook/prospectus' of event spaces on West Ham Park for events,	Development & Partnerships			,		L,									
Events	filming, and weddings.	Team			X		Х		X	X	ХХ		X	Х	j	

Creation of Communications Plan to enco Communications Ham Park and promote health and wellbei Website Complete a review and update to the Wes Licensing Explore wedding licensing for West Ham P	ng benefits of the the park	Development & Partnerships Team Development & Partnerships			х	X		X	х	х	Х			х		li
Website Complete a review and update to the Wes					^	^		^	_ ^	_ ^	^					
	t Ham Park portion of the website	Developinent & raitherships												^		
		Team					х			х	х					х
Licensing Explore wedding licensing for West Ham F		Development & Partnerships					^			^	^					
Explore weduling ticensing for west Hairi F	lark	Team				x		х			Х		Х			х
	dik					^		^			^		^			^
Cotaving Complete programment for food yanders (or all anagon on West Ham Bark	Development & Partnerships				x	х	х		х		х	х		х	х
Catering Complete procurement for food vendors f		Team				^	^	^		^		^	^		^	
Explore development of campaigns to con		Davidson manut & Davidson and him														I.
specific fundraising campaigns, and wher	e appropriate, support or initiate	Development & Partnerships				x							v	v		
Fundraising campaigns fundraising campaigns to support work		Team				^		Х					Х	Х	Х	Х
Audit availability of digital and physical inf		5														I.
managed information resources to assess	•	Development & Partnerships														
Access to information the park		Team	Х				Х			Х	Х				Х	Х
Learning Offer environmental resilience projects fo		Learning Team (partner)				_		X		Х	X	Х			X	Х
Wellbeing Engage young people in activities that eng	-	Learning Team (partner)				_		X		Х	Х	Х			Х	X
Learning Offer climate education learning programs		Learning Team (partner)				X	Х	X		Х	Х	Х			Х	X
Work with the City Corporation's Learning	Team on their offer in the Wildlife															I.
Learning Garden		Learning Team (partner)	Х		Х	X	Х	X	Х	X	Х	X		X	X	Х
Review Corporate strategy and examine of	oportunities for alignment and															I.
Global City of Sport' Strategy synergies		Operations & Parks Team	Х			X	Х	X		X	Х		X		X	Х
Health & Safety Create and updated Health and Safety Pla	n for North London Open Spaces	Operations & Parks Team				X	Х	X		X	Х	X		X	X	Х
Complete maintenance on vehicles and e	quipment to ensure H&S requirements															l
Health & Safety are met		Operations & Parks Team				X	х	X		Х	Х	Х		Х	Х	Х
Health & Safety Complete staff training to ensure H&S nee	ds and requirements are met	Operations & Parks Team				X	Х	X		Х	Х	Х		Х	Χ	Х
Review existing licenses and booking syst	ems for sports facilities on West Ham															-
Sports and physical activity Park	·	Operations & Parks Team	х		X	x	х	Х		х	Х				Х	х
Fleet Dispose of non-ULEZ vehicles where poss	ible	Operations & Parks Team							Х					Х		
Sports Explore possibility to introduce Padel to W		Operations & Parks Team	х			X	Х	Х		Х	Х		Х		Х	
Review provision of tennis in the park to er		- Programme and the second														
Sports operation	,	Operations & Parks Team	Х			x	х	Х		х	х		х		х	l
Training Review training needs of West Ham Park s	taff	Operations & Parks Team	- ^		Х		X		х	Х	Х	Х		Х	Х	Х
Complete remaining components of plays		operations a raine roam			-						,,					
Playground hedgerow and tree planting around perime		Operations & Parks Team			х	X	х	х	х					х		l
r tayground medgerow and tree planting around pennic	stei	Operations & Parks Team /			^	^	^	^	^					^		
Access Complete a self audit of access challenge	s across Wost Ham Bark	Conservation Team	х			X	х	х		х	Х				Х	х
			_ ^			^	^	^		^	^				^	
Complete a survey of visitor footfall to info	illi luture management or west ham	Operations & Parks Team /	v	х		x		х	l ,	v	Х		v	v	v	х
	Control of the contro	Conservation Team	Х	Α		^		λ	Х	Х	Α.		Х	Х	Х	
Audit on-site signage for accuracy, condition		Operations & Parks Team /					.,	.,	۱.,		.,			.,	.,	.,
Signage away from sensitive areas where possible	•	Conservation Team			Х	X	Х	X	Х		Х			Х	Х	Х
		Operations & Parks Team /														
Stakeholder and user groups Complete an audit and inventory of all use		Conservation Team					Х			Х	Х		Х		Х	Х
Sport investigate introduction of second grass c		Operations & Parks Team	Х			X	Х	X		Х	Х		Х		Х	
Assessment of plant collection in the orna	mental gardens, focussing on any															ļ
Gardens missing varieties		Operations & Parks Team			Х	X		X	Х					Х		
Work with colleagues to support the Chari	ty Review with respect to North London															
Charity Review Open Spaces and West Ham Park		Superintendent			X		Х		Х	X	Х	X	X	X	X	X
Work with colleagues to support the Oper	ational Property Review with respect to							-				I		Ī	Ī	
Operational Property Review North London Open Spaces and West Har	n Park	Superintendent			Х	X	Х	X			Х		Χ			Х
														T	T	
Staff recruitment Complete recruitment for remaining vacan	ncies for North London Open Spaces	Superintendent	Х		Х	x	Х	X	Х	Х	Х	Х	Х	Х	X	X

West Ham Park Management Plan	Complete update of West Ham Park Management Plan	Superintendent	Х	Х	Х	Х	Х	Х	Х	Х	Х	Х	Х	Х	Х	Х
	Complete inventory and prioritise updates of all policies and protocols across															
Policies and protocols	North London Open Spaces	Superintendent	Х		X	Х	Х	X	Х	Х	Х	Х	Х	Х	Х	Х
	Create a 'Community Engagement Toolkit' to guide engagement activities by															
Community Engagement	type, size, subject, etc	Superintendent	Х			Х	Х	X		Х	Х	X			Х	Х
	Continue to work with external partners and volunteers - including Friends of															
Partnerships	West Ham Park - to support caring for West Ham Park	Superintendent	Х		X	Х		X	Х	Х				Х	Х	Х
	Continue to engage meaningfully with stakeholders ensure that West Ham Park															
Stakeholder management	management is informed by its community of users	Superintendent	Х		X	Х	Х	X	Х	Х	Х	Х		Х	Х	Х
	Support Services Team will interrogate existing administrative processes, update															
Modernised administrative processes	where necessary, and create where needed.	Support Services Team				Х	X	X		X	Х	X	Х			Х